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பொதுமக்கள் பாதுகாப்பு அமைச்சு
MINISTRY OF PUBLIC SECURITY



පුද්ගලයන් ලියාපදිංචි කිරීමේ දෙපාර්තමේන්තුව
ஆட்களைப் பதிவு செய்யும் திணைக்களம்
DEPARTMENT FOR REGISTRATION OF PERSONS

10 වන මහල, සුහුරුපාය, ශ්‍රී සුභුතිපුර පාර, බත්තරමුල්ල.
10 ஆம் மாடிக், சுஹுரூபாய, ஸ்ரீ சபுத்திர வீதி, பத்தாமுல்லை.
10th Floor, Suhurupaya, Sri Subhuthipura rd, Battaramulla.

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எனது இல. }
My Ref. } DRP/OP/01/DS/03/Volume IV

ඔබේ අංකය }
உமது இல. }
Your Ref. }

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திகதி }
Date } 19.04.2023

“ලියාපදිංචි පුද්ගල අනන්‍යතා හඳුනාගැනීමේ” “அடையாள அட்டை - நம்பகத்தன்மையான தனிநபர் அடையாளம்” “Identity Card, the Trusted Personal Identity”

Department for Registration of Persons
Circular: 01/2023

All Divisional Secretaries,

Issuing National Identity Cards for Sri Lankan citizens who do not have Birth Certificates

Please take necessary steps to direct persons above 40 years of age, residing in your Divisional Secretaries Division, who have not been able to obtain a National Identity Card due to not having a birth certificate, to apply for a National Identity Card, drawing attention to the facts mentioned in this circular.

02. Hence, Sri Lankan citizens above the age of 40 years, have not obtained a National Identity card due to not having a birth certificate, registered in the electoral register having the permanent residency in a certain Grama Niladhari Division, are qualified to apply under the provisions of this circular. Therefore, relevant documents should be submitted according to the below mentioned instructions.

- I. Application D.R.P. 1,7,8
- II. Declaration D.R.P. /OP/03/01
- III. An affidavit stating the name, address, date of birth, place of birth, Grama Niladhari Division and that the applicant is a Sri Lankan citizen.
- IV. Statement D.R.P/OP/02/03 (Along with the receipt for payment of the due fine)
- V. Nil results sheet of search of registers issued by the Additional District Registrar and one of the following documents as written evidence for verification of name and date of birth.
 - a. Birth certificates of children if any
 - b. School leaving certificate
 - c. Elders Identity Card
 - d. Estate birth report or estate leaving certificate
 - e. Special/temporary identity card issued for identifying those who are residing in North East areas.
 - f. Family card in which the family details are mentioned issued for those families (mentioned in above e)
 - g. Valid Passport
 - h. Valid Driving Licence
 - i. Marriage Certificate

- j. Identity card issued for identification purposes by a recognized institution.
- k. Photocopy attested by the Divisional Secretary or an authorized officer of the horoscope prepared traditionally at the time of birth.

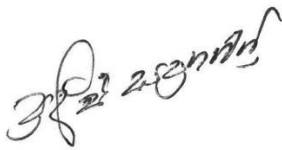
03. In the event that none of the documents mentioned above can be produced to confirm the name and the date of birth, a report prepared by Grama Niladhari including the applicant's name, date of birth, place of birth and address, countersigned by the Divisional Secretary, could be submitted along with a statement from the person concerned.

04. Also, it is mandatory to certify the details of the next of kin of the applicant with National Identity Cards mentioned under paragraph 05 of the statement D.R.P/OP/03/01 and other details of the applicant by three witnesses holding National Identity cards

05. Further, it is possible for citizens below 40 years of age who do not have birth certificates to apply for a National Identity Card by producing one of the following documents to prove the date of birth along with the probable age certificate or the certificate of adoption. However, if the birth of date is not mentioned in the probable age certificate, a formal affidavit stating the name, date of birth and place of birth should also be submitted along with one of the following documents.

- a. Birth certificate of a child
- b. School leaving certificate
- c. Health growth chart
- d. Estate birth register
- f. Marriage certificate if married

06. Furthermore, all the Grama Niladharis should be directed to pay special attention in this regard to ensure that a person who is not a Sri Lankan citizen, a holder of a birth certificate or a person who has already obtained a National Identity Card will not apply for a National Identity Card again and to prevent the possibility that some fraudulent persons may hide information about their identity and obtain a new identity using the relief provided.



G. Pradeep Saputhanthri

Commissioner General for Registration of Persons

Copies:

1. Secretary, Ministry of Public Security - F.Y.I pls
2. All District Secretaries - F.Y.I pls
3. Auditor General - F.Y.I pls
4. All the Staff Officers (D.R.P) - F.Y.I and to inform the staff
5. D.R.P. Development Officers attached to the Divisional Secretariats - F.Y.I and F.N.A pls